

**Gateway Science Academy Board of Directors Meeting  
January 27, 2021, at 4:00 pm**

**Zoom Meeting ID: 847 6105 8794  
Password: Gators**

**AGENDA**

<b>Call to Order</b>	Dr. Bagwell
<b>Roll Call</b>	Dr. Bagwell
<b>Mission Statement</b>	Dr. Bagwell
<b>Approval of the Agenda</b>	Dr. Bagwell
<b>Public Input Session</b>	Dr. Bagwell

*(Please note, the GSA Board public participation policy allows each speaker no more than three minutes, and each topic is limited to no more than 20 minutes except with the concurrence of the majority of the Board.)*

**Announcements/Acknowledgements**

Funding Equity Rally tonight at 7:00 pm

**Consent Agenda**

*Dr. Bagwell*

*Approval of December 16, 2020, Meeting Minutes*

*Dr. Bagwell*

*Approval of December 2020 Financials*

*Mr. Damar*

*Approval of Personnel Report*

*Mr. Blackstone*

*Approval of Extending the FFCRA benefits until March 31, 2021*

*Mr. Blackstone*

*Approval of COVID-19 Vaccination Policy*

*Mr. Blackstone*

**Student Achievement and Activities**

**Superintendent's Report**

Mr. Blackstone

*Instruction Model for February 2021*

*District Dashboard*

*Vaccination Update*

*Renewal Accountability Items*

**Governing Board Related**

Dr. Bagwell

Board Training Updates

Dr. Bagwell

Board Member Resignation

**Other Business:**

Sponsor Site Visit

**Adjourn the Meeting**

Dr. Bagwell

*Items in italics are action items.*

## **MISSION**

The mission of the Gateway Science Academy of St. Louis is to provide quality education with an emphasis on science, mathematics, and technology while balancing all core subjects. We strive to create an atmosphere that provides students, parents, and teachers opportunities for continuous growth, enabling them to reach their highest potential.

## **VISION**

### **Elementary and Middle School Vision**

Our students will enter high school ready to tackle any academic challenge and will excel in the STEM subjects.

### **High School Vision**

Our students will achieve 100% graduation and college acceptance.

# MARK YOUR CALENDAR!



## *Charter Public School Families for Funding Equity: A Virtual Rally*

**Wednesday, January 27 at 7 P.M. - Live on MCPSPA's Facebook**

Hear from legislators, school leaders and students on why charter public schools deserve fair funding! #FixTheGlitch

**REGISTER TODAY!** Five registrants will win a \$50 VISA gift card.

# Gateway Science Academy Board of Directors Meeting December 16, 2020, at 4:00 pm

Zoom Meeting ID: 885 7459 3687  
Password: Gators

## MEETING MINUTES

### 1. Session Opening:

Mr. Goerger commenced the online meeting to order with the roll call at 4:03 pm

**Members Present:** Orville (Beau) Goerger, Tim Bagwell, Rashmi Nair, Ben Diefenbach, Patrick Walker, Jacquelyn Lewis-Harris, Patricia Hunt

**Members Absent:** Mehmet Kahveci

**GSA:** Nuh Celik- Principal, Wendy Gilliam – Principal, Matt Sagnak - Principal

**Concept Schools:** Engin Blackstone - Superintendent, Hasan Damar - Treasurer

Mr. Goerger read the mission statement.

### 2. Adopt an Agenda:

Mr. Diefenbach made a motion to adopt the agenda. Dr. Bagwell seconded.

#### Roll Call to Adopt the Agenda:

Orville (Beau) Goerger: **Aye**, Tim Bagwell: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**

Rashmi Nair: **Aye**, Ben Diefenbach: **Aye**, Patrick Walker: **Aye**

**Motion approved.**

### 3. Public Input:

One GSA parent and one staff gave public comments. They are recorded for consideration.

### 4. Announcements/Acknowledgements

Dr. Doug Thaman, the Executive Director of MCPSCA, joined the meeting. He provided an update about the St. Louis Charter Schools – Sales Tax Lawsuit.

### 5. Approval of the Consent Agenda

Mr. Diefenbach made a motion to approve the consent agenda, Dr. Lewis-Harris seconded.

## Approval of November 4, 2020, Meeting Minutes

No discussion

## Approval of October and November 2020 Financials

The Board Finance Committee met on November 20 and December 10 and reviewed the financials. Mr. Damar presented the budget details below:

- The November P&L report shows **\$1,545,519** total revenue and **\$1,402,772** expenses. It shows a **\$142,747** surplus.
- YTD surplus is **\$119,687**.
- YTD revenue is **38.39%**, expenditure is **38.65%**. They are expected to be at close proximity of **41.67%**.
- The total cash balance is **\$3,406,543** as of November 30, 2020.
- The total loan balance is **\$6,477,000**.
- PPP Loan (\$2,080,00.00) Forgiveness Application is submitted to 5/3 Bank on 11/3/2020. It is still in-review status by 5/3 Bank.
- Title I and SPED reimbursement claims submitted on 10/30/2020 in the amount of **\$372,675.49**. The reimbursement is received on 12/7/20 and will reflect in the December budget report.

## Approval of Personnel Report

Mr. Blackstone reported the new hires and resignations below:

NEW HIRES					
First Name	Last Name	Position	Campus	Salary	Hire Date
Sumeet	Sidhu	Substitute Teacher	Fyler	\$22,000	11/5/2020
Geoffrey	Small	Social Studies Teacher	Fyler	\$31,000	11/9/2020
Lauren	Stephenson	ELL Teacher	Fyler	\$23,100	1/4/2021
Caitlyn	Bolozky	Office Support Staff	South	\$20/hour	12/9/2020
RESIGNATIONS					
First Name	Last Name	Position	Campus	Reason	Resignation Date
Tonja	Graves	Office Support Staff	South	Other Employment	11/13/2020

## Approval of FY20 Financial Audit Report:

Mr. Jon Cummings from KPM CPAs joined the meeting via zoom, and he presented the highlights of the FY20 audit report. He stated that his team did not encounter any problem while performing their audit work, and there is no finding in the report.

## Approval of Holiday Incentive for Staff:

The Board Finance Committee recommended \$300 extra pay to all GSA employees in December as a token of the Board's appreciation. It is \$100 more than the amount paid last year, and the budget has room for the increased amount.

## Roll Call to Approve the Consent Agenda:

Orville (Beau) Goerger: **Aye**, Tim Bagwell: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**

Rashmi Nair: **Aye**, Ben Diefenbach: **Aye**, Patrick Walker: **Aye**

**Consent agenda approved unanimously.**

## 6. Student Achievement and Activities - Superintendent's Report:

### Instruction Model for January 2021

Mr. Blackstone provided the detailed blended instruction report and stated that the school goes above and beyond providing instruction and support services. The attendance and engagement rate is over 90%.

The district will continue the blended instruction for K-8 and 100% virtual for high school in January.

### State Assessment:

State Board of Education approved DESE's proposed 2020.2021 assessment plan, which focuses on the value of having comparable and independent data to tell where our students are in their learning and what is working in schools this year. Remote assessment will not be an option, and schools will have a flexible timeframe to implement the State assessment.

## 7. Governing Board Related:

### Board Training Updates:

Mr. Goerger and Mr. Blackstone provided Board training updates and opportunities. The Board training log is an active document with the training opportunities and hours of training each Board member received.

### Board Resolutions for Governing Board Training and Financial Oversight:

The Board Finance and Governance Committees reviewed both resolutions, and the committees recommended the Board approve them. Mr. Diefenbach made a motion to approve, Dr. Bagwell seconded.

### Roll Call to Approve the Resolutions:

Orville (Beau) Goerger: **Aye**, Tim Bagwell: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**

Rashmi Nair: **Aye**, Ben Diefenbach: **Aye**, Patrick Walker: **Aye**

**The resolutions approved unanimously.**

## 8. Adjourn the Meeting

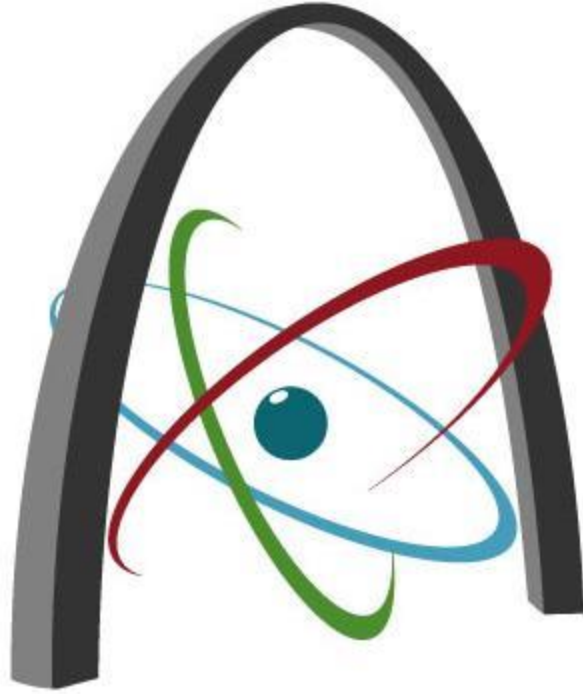
Dr. Bagwell moved to adjourn the meeting; Mr. Diefenbach seconded.

### Roll Call to Adjourn:

Orville (Beau) Goerger: **Aye**, Tim Bagwell: **Aye**, Jacquelyn Lewis-Harris: **Aye**, Patricia Hunt: **Aye**

Rashmi Nair: **Aye**, Ben Diefenbach: **Aye**, Patrick Walker: **Aye**

**The meeting adjourned at 5:38 pm.**



GATEWAY SCIENCE ACADEMY  
of  
**ST. LOUIS**

**January 27, 2021**

FINANCIAL STATEMENTS

# FINANCIAL STATEMENT SUMMARY

GATEWAY SCIENCE ACADEMY OF ST LOUIS				Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Jun-21
<i>Current Enrollment</i>	1,565										
	<b>BUDGET-FY21</b>	<b>YTD</b>									
LOCAL REVENUE	1,927,446	\$ 872,531.10	45.27%	127,153	145,228	142,666	155,670	155,453	146,361		
STATE REVENUE	15,079,645	\$ 7,417,232.38	49.19%	1,057,194	1,287,519	1,272,283	1,305,648	1,215,056	1,279,532		
FEDERAL REVENUE	1,683,262	\$ 735,120.74	43.67%	-	-	36,240	100,803	175,009	423,069		
<b>Total Revenues</b>	<b>18,690,353</b>	<b>9,024,884</b>	<b>48.29%</b>	<b>1,184,347</b>	<b>1,432,748</b>	<b>1,451,188</b>	<b>1,562,121</b>	<b>1,545,519</b>	<b>1,848,962</b>	-	-
SALARIES	8,957,544	\$ 4,245,152.03	47.39%	679,479	685,190	699,560	699,192	712,630	769,100		
BENEFITS	3,403,867	\$ 1,599,061.59	46.98%	273,818	245,654	276,252	257,245	269,739	276,353		
PURCHASED SERVICES	4,020,625	\$ 1,851,815.12	46.06%	252,284	358,429	336,103	239,180	333,995	331,824		
SUPPLIES AND MATERIALS	1,340,000	\$ 464,008.03	34.63%	12,180	48,194	175,185	100,366	59,082	69,001		
CAPITAL OUTLAY	536,046	\$ 359,900.49	67.14%	72,973	149,591	35,869	56,717	27,325	17,425		
<b>Total Expenditures</b>	<b>18,258,082</b>	<b>8,519,937</b>	<b>46.66%</b>	<b>1,290,735</b>	<b>1,487,058</b>	<b>1,522,970</b>	<b>1,352,700</b>	<b>1,402,772</b>	<b>1,463,703</b>	-	-
<b>NET INCOME</b>	<b>432,271</b>	<b>504,947</b>		<b>(106,388)</b>	<b>(54,310)</b>	<b>(71,782)</b>	<b>209,420</b>	<b>142,747</b>	<b>385,260</b>	-	-

Main Acc. Register (QB) Balance	\$ 420,285.65	\$ 773,112.24	\$ 708,593.41	\$ 671,870.45	\$ 751,601.17	\$ 1,244,465.96
Main Acc. (Bank) Cleared Balance	\$ 426,369.70	\$ 778,890.04	\$ 714,371.21	\$ 683,848.25	\$ 762,353.97	\$ 1,256,701.31
Savings Bank Safe Acc. (QB) Register Balance	\$ 3,004,356.23	\$ 2,654,650.06	\$ 2,654,835.08	\$ 2,654,894.47	\$ 2,654,942.36	\$ 2,654,988.30
Savings Bank Safe Acc. (Bank) Cleared Balance	\$ 3,004,356.23	\$ 2,654,650.06	\$ 2,654,835.08	\$ 2,654,894.47	\$ 2,654,942.36	\$ 2,654,988.30

BUSINESS	
53rd Bank Loan Payable 2018	2,557,500
53rd Bank Loan Payable 2020	748,125
53rd Bank Loan Payable 2020 - 5 Year	385,417
5007 Fyler Loan 2020 - 5 Year	652,132
PPP Loan	2,080,300
Total Loan Principal Payment for FY21	331,618
<b>Purchases Over \$5,000</b>	
Archdiocese of St Louis - Proprety Tax	5,908
Gregory FX Collector of Revenue - Tax	14,971
Department of Emp Sec.	5,354
PS Kids	5,246
Raul Garcia - Disney Trip Refund	5,752

\*Recurring transactions aren't included.



**Gateway Science Academy of St Louis**  
**Budget Vs Actual**  
**As of December 31st, 2020**

	Jul 20 - Dec 20	FY 2021 Budget	% of Budget
<b>Income</b>			
Local Revenue	872,531.10	1,927,445.73	45.27%
State Revenue	7,417,232.38	15,079,645.30	49.19%
Federal Revenue	735,120.74	1,683,262.00	43.67%
<b>Total Income</b>	<b>\$ 9,024,884.22</b>	<b>\$ 18,690,353.03</b>	<b>48.29%</b>
<b>Expense</b>			
Salaries	4,245,152.03	8,957,544.02	47.39%
Benefits	1,599,061.59	3,403,866.73	46.98%
Professional Services	296,417.31	589,800.00	50.26%
Property Services (Rent, Repairs, Cleaning)	486,941.80	1,069,540.00	45.53%
Transportation Services	518.75	95,000.00	0.55%
Building & Property Insurance	81,008.89	117,250.00	69.09%
Communication (Phone, Printing, Ads)	25,230.05	90,000.00	28.03%
Management, Membership Fees and Other Dues	927,057.14	1,894,035.30	48.95%
Other Purchased Services (Student Activities)	34,641.18	165,000.00	20.99%
General Supplies (Supplies, Textbooks, Library and Uniforms)	464,008.03	1,340,000.00	34.63%
Interest Expense	109,072.86	195,045.75	55.92%
Capital Outlay	250,827.63	341,000.00	73.56%
<b>Total Expense</b>	<b>\$ 8,519,937.26</b>	<b>\$ 18,258,081.80</b>	<b>46.66%</b>
<b>Net Income</b>	<b>\$ 504,946.96</b>	<b>\$ 432,271.23</b>	<b>116.81%</b>

Difference Between Budget and YTD Actuals	Color Codes
Difference is less than 4%	
Difference is more than 4% but less than 15%	
Difference is more than 15%	

<b>December Perc.</b> <b>50.00%</b>
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**Explanations**

<b>Income</b>
<b>Federal Revenue:</b>
<b>Expense</b>
<b>Building &amp; Property Insurance:</b> <i>Liability Insurance Payment for whole fiscal year.</i>
<b>Capital Outlay:</b> <i>139K Construction, 111K Electronics.</i>

Dec 31, 20

## ASSETS

Current Assets	
Checking/Savings	
1111-01 · Fifth Third Bank-Main	1,244,465.96
1111-02 · 53rd 2nd Account	1,787.63
1111-04 · Bank Safe	2,654,988.30
Total Checking/Savings	3,901,241.89
Other Current Assets	
1400-00 · Other Current Assets	
1411 · Security Deposits	2,000.00
Total 1400-00 · Other Current Assets	2,000.00
Total Other Current Assets	2,000.00
Total Current Assets	3,903,241.89
Fixed Assets	
1500-00 · Fixed Assets	
1529 · Soft Costs	56,219.06
1520 · Buildings	1,717,496.03
1521 · Building Improvements	
1521-Construction In Progress	3,372,075.15
1521 · Building Improvements - Other	5,315,136.87
Total 1521 · Building Improvements	8,687,212.02
1531 · Improvements Other Than Buildng	382,280.49
1541 · Equipment	2,028,854.09
1542 · Classroom Instructional Apparatt	607,387.07
1543 · Vehicles	113,983.50
1549 · Accumulated Depreciation	-5,446,265.29
Total 1500-00 · Fixed Assets	8,147,166.97
Total Fixed Assets	8,147,166.97
<b>TOTAL ASSETS</b>	<b>12,050,408.86</b>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2172-05 · Commercial Card - Ending 6461	20,081.00
2172-07 · Commercial Card - Ending 2120	1,643.51
Total Credit Cards	21,724.51
Other Current Liabilities	
2150-00 · Payroll Deduction & Withholdings	
2151-00 · Fed Income Tax	502.24
2152-00 · FICA (Soc Sec)	22,196.63
2153-00 · Medicare	12,356.78
2155-00 · Missouri Income Tax	26,889.16
2156-00 · Health/Dental/Life Insu	333,163.11
2158-00 · Teacher Retirement	173,050.11
2161-00 · STL Earnings Tax & Garnishments	-876.61
2150-00 · Payroll Deduction & Withholdings - Other	8,989.26
Total 2150-00 · Payroll Deduction & Withholdings	576,270.68
Total Other Current Liabilities	576,270.68
Total Current Liabilities	597,995.19
Long Term Liabilities	
2121 · Loans Payable	
5007 Fyler Loan - CD 12/3/2019	652,132.07
5/3 Loan - CD 9/9/2018	2,557,500.00
5/3 Loan - CD 01/10/20	748,125.00
5/3 Loan - CD 01/10/20 5 Year	385,416.63
PPP Loan	2,080,300.00
Total 2121 · Loans Payable	6,423,473.70
Total Long Term Liabilities	6,423,473.70
Total Liabilities	7,021,468.89
Equity	
3113-00 · Unrestricted Net Assets	4,523,993.01
Net Income	504,946.96
Total Equity	5,028,939.97
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>12,050,408.86</b>

**PERSONNEL REPORT 1.27.2021**

**NEW HIRES**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Campus</b>	<b>Salary</b>	<b>Hire Date</b>
Elanor	Scherck	Substitute Teacher	Smiley	\$16,170	1/5/2021

**RESIGNATIONS**

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Campus</b>	<b>Reason</b>	<b>Resignation Date</b>
Dawn	Stavenau	Office Support Staff	Fylet	Family and Health	12/14/2020

## Approval of Extending the FFCRA benefits until March 31, 2021

From: **Carlson, Michelle** <[michelle.carlson@hubinternational.com](mailto:michelle.carlson@hubinternational.com)>

Date: Wed, Dec 30, 2020, 9:02 AM

Subject: **Voluntary Extension of FFCRA via H.R. 133, Consolidated Appropriations Act 2021**

On December 27, President Trump signed the relief bill that extends FFCRA benefits into 2021. As a reminder, this bill allows employers to **voluntarily** extend FFCRA into 2021, for which they may claim tax credits through March 31, 2021.

### **Voluntary Extension of the FFCRA**

The bill allows for employers to voluntarily continue to provide Emergency Paid Sick Leave (EPSL) and Emergency FMLA (EFMLA) benefits under the FFCRA. To reiterate, **the bill states that employers are not required to extend either EPSL or EFMLA but may choose to do so.**

For those employers choosing to not extend FFCRA benefits to employees beyond December 31, 2020, FFCRA benefits will end as of December 31, 2020 for all employees. As a reminder, employees in this case would not carryover any unused EPSL time into 2021, nor would the employee have access to EFMLA in 2021. However, note that if an employee used EFMLA in 2020, this may impact the amount of FMLA entitlement the employee has in 2021. If the employer does provide an extension of FFCRA to employees in 2021, the bill does not provide new entitlements under the FFCRA, meaning employees do not receive refreshed EPSL or EFMLA. For example, if an employee exhausted his/her EPSL in 2020, then he/she would not have any additional EPSL to use in 2021 despite the extension provided by the employer.

#### **• What This Means for Employers If this legislation passes, employers will need to determine if they will provide an extension of FFCRA benefits.**

If the employer chooses to voluntarily extend FFCRA, this will impact the organization in two ways simultaneously:

Workforce Absence Management:

- 1) employees who are on EPSL or EFMLA leave as of December 31, 2020 may be able to stay on leave and continue to use whatever EPSL or EFMLA benefit they have remaining, and
- 2) employees who have unused EPSL or EFMLA time remaining and available as of December 31, 2020 may be able to use EPSL and/or EFMLA in 2021. Again, of note, if the employer does extend use of EPSL or EFMLA, the employer may claim tax credit for EPSL/EFMLA time paid through March 31, 2021.

Furthermore, H.R. 133 only extends the time for which FFCRA benefits may be utilized; H.R. 133 does not provide additional FFCRA benefits in excess of what was allowed in 2020.

Finally, if employers decide to voluntarily extend the utilization of FFCRA benefits, it is important to ensure that employers are providing the extension consistently and equally across all employees.

## COVID-19 VACCINATION POLICY

The COVID-19 pandemic has dramatically changed the way we work, live, and interact with one another. It is of the utmost importance to Gateway Science Academy (“GSA”) to safeguard the health and well-being of employees, students, families, visitors, close contacts, and communities. Consistent with this concern, the GSA **strongly encourages** teachers and staff members to get a COVID-19 vaccination in accordance with the terms of this policy.

**SCOPE:** This policy applies to ALL teachers and staff members (full-time, part-time, seasonal, temporary, on-call, etc.). This policy does not apply to students or visitors.

**POLICY:** In order to conform with recommendations from the Centers for Disease Control and Prevention (CDC) and Missouri’s Department of Health and Senior Services, along with protecting staff, students, and the public from COVID-19, teachers and staff members are strongly encouraged to be vaccinated against COVID-19 at their earliest possible opportunity.

Teachers and staff members are encouraged to notify GSA that they have received the COVID-19 vaccine, or obtain an approved exemption as described below, or certify that they are choosing not to receive the vaccination by informing Human Resources. Because of the serious health and safety implications arising from non-vaccination, teachers and staff members who do not receive a COVID-19 vaccination may be subject to alternative infection control and safety requirements in accordance with applicable law, such as wearing face coverings in the workplace.

To establish proof of vaccination, teachers and staff members may present written evidence of immunization from a designated site or healthcare provider. The School may provide assistance to access COVID-19 vaccines to teachers and staff members through on-site vaccinations or providing information on immunization sites. Vaccination costs are fully covered for employees who have insurance through GSA. Any teachers or staff member who does not have insurance fully covering the vaccination costs may submit proof of the costs incurred to GSA for reimbursement.

**EXEMPTIONS:** Teachers and staff members who have a qualifying disability, medical exemption, or object on the basis of sincerely held religious beliefs may be exempted from this policy consistent with applicable law. Any teacher or staff member who requests an exemption from this policy must notify Human Resources in writing. Upon receiving an exemption request, GSA will engage in an interactive dialogue to determine if a reasonable accommodation may be provided, while avoiding undue hardship for GSA and direct threats to the health and safety other employees in the workplace. Retaliation against anyone for requesting an exemption under this policy is prohibited. If you believe you are experiencing retaliation, please contact Human Resources.

Dec 31, 2020  
Beau Goerger  
President of GSA Board of Directors  
6576 Smiley Avenue  
St. Louis, MO 63139

Dear Mr. President,

It is with great regret that I am writing to inform you of my resignation, effective immediately, from my position on the Board of Directors of Gateway Science Academy in St. Louis, Missouri.

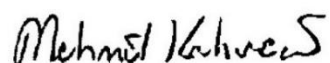
My other commitments have become far too great for me to continue properly fulfilling the requirements of my duties as a Director on the Board. I believe that it is in the best interest of this great organization to make room for enthusiastic people who has the time and energy to devote to the job.

Under your and your predecessor's leadership, I have had the privilege of serving and being a part of the notable GSA community. I am extremely pleased of all we have accomplished in this past decade to carry out its mission: "... to provide quality education with an emphasis on STEM while balancing all core subjects ...".

Though I will no longer be among the ranks of the Board, I will continue to follow and support GSA as it thrives within the city of St. Louis.

Thank you.

My Humblest Regards,

A handwritten signature in black ink that reads "Mehmet Kahveci". The signature is written in a cursive style with a large, stylized 'S' at the end.

Mehmet Kahveci  
GSA Board Member  
7814 N Sharidan Blvd  
Columbia, MO 65202