

PROCEDURE CHANGES AS NOTED IN THE 2018-2019 HANDBOOK

- Office phones are answered between 7:30-2:00 and 2:45-4:15 daily.—p.7
- Absences will be marked as ***With Reason*** or ***Without Reason***--p.13-14
- Students who arrive after 8:30 a.m. but be signed in at the office by a parent.—p.14
- Note the ***Attendance At School Activities*** section—p.14
- Note the ***Sign Out Procedures***—p.15
- Students who arrive before 7:30 a.m. will be sent to morning care unless they are supervised by a parent/guardian.—p.16
- Outstanding Before/After Care balances may be turned over to a third party entity for collection.—p.16
- Student birthdays will be celebrated monthly. Treats may not be brought from home.--p.16
- Please note the changes in meal prices for the 2018-2019 school year.—p.20
- Outstanding meal balances may be turned over to a third party entity for collection.—p.19
- Note ***Code of Conduct***—p.63-69
- Students serving detention may perform community service.—p.23-24
- Please note ***Detention Rules***—p.24
- Belts are only required if pants drop below the waist.—p.25
- Students who arrive before 7:30 a.m. will be sent to morning care unless they are supervised by a parent/guardian.—p.27-28
- Please note ***Request for Student Records***—p.30
- Please note ***School Records*** section pertaining to “directory information.”—p.31
- Please note ***Transferring*** section—p.31
- Toys may not be brought from home.--p.34
- Please note ***Guidelines for Parents***—p.36
- Parents who attend Field Trips and will be supervising students may need a Child Abuse and Neglect (CAN) check.—p.40
- GSA may limit the number of parents in attendance at class parties.—p.40
- Please note ***Suspension*** section—p.43-45
- Please note ***Telephone*** section—p.46
- Students will not be taken outside for recess or PE if the temperature/wind chill/heat index is above 95 degrees or below 32 degrees.—p.46
- Please note ***Visitors and Guests*** section—p.47-48

Amendments to the handbook may be made throughout the academic school year to adjust and respond to needs of the students and school or to comply with changes in state law or district policy. Parents, students and staff will be notified of any amendments to the handbook upon adoption of the administration and staff.